

What is KACE

Since 1972, Kansas Adult Care Executives Association (KACE) has been the only professional Association dedicated to serving the unique needs of the Adult Care Home Executive. KACE is the Association that examines the issues and challenges of the long-term care industry from the Administrator's perspective. KACE is dedicated to providing the education, information and networking opportunities needed to stay ahead in a rapidly changing field.

KACE Goals

- To provide the opportunities for interaction with fellow professionals to facilitate peer support and the exchange of knowledge.
- To offer quality education programs for Administrators designed to meet the ever-changing challenges of long-term care.
- To encourage and promote the development of professional standards for adult care home executives.
- To act as a liaison between the profession, our members, elected officials, state agencies, and the public on relevant industry issues.

Packages/Boxes

Please ship materials to: Wichita Marriott Hotel
9100 E. Corporate Hills Dr.
Wichita, KS 67207
Attn: Jeanne-Marie

Include on Boxes: KACE Convention
Vendor Name
August 21, 2013

Due to limited space shipments cannot arrive earlier than seven days of the event.

Returning Boxes at the End of the Convention:

Please hand deliver small packages/boxes to front desk. Leave larger boxes/freight in the banquet area and ask the front desk to have them shipped.

Verify the following information with the front desk:

Number of boxes being returned and the name, account number and address of the destination.

All boxes must be sealed and labeled prior to shipping. If these procedures are not followed, the Hotel cannot be held responsible for the delivery.

UPS packages needing pick-up will accrue a \$6.50 handling fee.

Contact KACE:
3601 SW 29th St, Ste. 202
Topeka, KS 66614
785-273-4393
Fax: 785-273-8681
E-mail: kace@kaceks.org
www.kaceks.org

KACE 41st Annual Convention Vendor Invitation



August 20-23, 2013
Marriott Hotel
9100 Corporate Hills Rd.
Wichita, KS 67207
316-651-0333

CONVENTION SCHEDULE

Dear Valued Vendor,

We would like to extend an invitation to you and your company/organization to be part of our 41st Annual Convention. KACE values our vendors. We know it is the Vendors who help to make our Convention a success. We could not do it without you. Thank you in advance for being a part of our 41st Annual Convention. Our theme this year is "Coloring Outside The Lines—Inspiring Change".

Again this year, we are asking for theme baskets or other "neat" items for our Silent Auction. KACE is stressing Convention Sponsorships this year. We hope your company/organization will consider being a sponsor in whatever way you can. We greatly appreciate your help in this area. Sponsorships will be recognized in the program booklet and at the Convention.

-David Haase, 2013 Convention Chairperson

Hotel Information

The Wichita Marriott is a beautiful facility, which is very well suited to the needs of our Convention attendees and vendors.

Reservations:

KACE room rate is \$95 + tax. You must tell them you are with the KACE Convention to get the special rate. Cut-off date for the special rate is August 9, 2013. After this date, the special rates will depend on hotel room availability. You can contact them at 316-651-0333.

Tuesday, August 20, 2013

- ◆ KACE Golf Tournament: 11:00 a.m.
- ◆ Vendors may set up after 5:00 p.m. at the Marriott Hotel
- ◆ Preconvention Education Session—1:00-5:00p.m.

Wednesday, August 21, 2013

- ◆ Vendors may set up at 7:00 a.m.
- ◆ Educational Sessions 9:00 am.—Noon
- ◆ Luncheon to recognize Convention Vendors—Noon—1:00 p.m.
- ◆ Vendor Show 1:00-3:30 p.m.
- ◆ Educational Sessions 3:30-5:30 p.m.
- ◆ Vendor Meeting—3:30 p.m. (for your input)
- ◆ Convention Attendees and Vendor Social—5:30 p.m.

Thursday, August 22, 2013

- ◆ Educational Sessions 8:00-10:30 a.m.
- ◆ Vendor Show 10:30-Noon (can start breakdown after 11:30)
- ◆ Meeting and Educational Sessions 1:15-5:30p.m.

Friday, August 23, 2013

- ◆ Educational Sessions 8:00-12:00 p.m.

Bold is Vendor Specific

Booth Information

Fees

The cost of a booth is \$750 for an 8-foot booth and \$800 for a 10-foot booth. **One Vendor Company per booth.**

Included in the price:

- ◆ One skirted booth with divider
- ◆ Company sign with booth number
- ◆ Two tickets for the August 21 Vendor luncheon
- ◆ Quality Vendor time with no other Convention activities scheduled
- ◆ Social time with Convention Attendees

Electricity is available

You will need heavy-duty extension cords, and or power strips to ensure availability at point desired. **(If you need more than 15 amps/110 Volts, please contact KACE)**

Cancellation Policy

- ◆ 85 percent refund prior to two weeks before Convention. No refund after that time.

***Reservation for Booth Space Deadline is
Friday, August 2, 2013***

Booth Sign-Up

Vendor Reservation Form
(Deadline Friday, August 2, 2013)

Company/Organization _____

Contact Person _____

Address _____

City, State & Zip _____

Phone _____ Fax _____

Email _____

Representative(s) attending Convention (for name badges):

Contact Person: _____

Others in Booth: _____

Brief description of your company's products/services:

I prefer my vendor booth :

_____ Hallway _____ Ballroom _____ Small Room

_____ Don't care or _____ Same as last year (2012)

8ft booth (\$750) \$ _____

10ft booth (\$800) \$ _____

Electrical up to 15 amps/110 volts \$15 per day x 2 (\$30)
\$ _____

Secure Internet access (\$100 per day) \$ _____

Total Amount Enclosed For Booth Space \$ _____

(Payment information on center card)

Advertising/Sponsorship Opportunities

Advertising:

The Convention Program and Membership Book is available for advertising:

1/2 page ad \$75 _____

Full page ad \$105 _____

Inside Cover \$120 _____

Outside Cover \$135 _____

(you must have a vendor booth to advertise in the convention program)

Convention Sponsorships Opportunities:

All sponsorships and donations will be recognized with a sign posted at or near the event.

I will bring a Basket/item for the KACE Silent Auction:

Yes or No

Convention Presenters: Yes or No

\$ _____ Convention Speakers (any amount)

\$ _____ Breaks (any amount)

\$ _____ Lunches (any amount)

\$ _____ Hospitality Room/Beverages (any amount)

Name _____

Company _____

Address _____

City, State & Zip _____

Phone _____

Email Address _____

**Grand Total & Payment Information For Booth Space,
Golf and Sponsorship: \$ _____**

Payment Method: _____ Check _____ Invoice _____ Visa

_____ MasterCard _____ Discover _____ American Express

Credit card information:

_____ (number)

_____ (exp. date)

_____ (security code)

_____ (billing address with city and zip)

Golf Sign-Up

KACE INVITES YOU TO JOIN US FOR OUR ANNUAL GOLF TOURNAMNET

Tuesday, August 20, 2013
Sand Creek Station Golf Course
920 Meadowbrook Drive
Newton, KS 67114
316-284-6161

Shot Gun Start at 11:00 (lunch will be provided)

Fee is \$90 per golfer

Name of Golfer(s) _____

Company/Facility _____

Address _____

City, State & Zip _____

Phone Number _____

Email Address _____

Golf Sponsorship Opportunities:

All sponsorships and donations will be recognized with a golf sign posted on the course. We are looking for Nursing Facilities, Vendors, and Individuals to be our sponsors.

_____ Hole Sponsorship \$150 (includes 1 free golfer)

_____ Drink Cart Sponsorship \$150 (includes 1 free golfer)

_____ Lunch Sponsorship \$150 (includes 1 free golfer)

_____ Donations or cash to purchase giveaways

_____ **Total Amount of Sponsorship for Golf**

_____ x \$90 per golfer \$ _____

(# of golfers)

(total amount)

Reservations need to be in no later than Friday, August 9, 2013

Please provide us the name of any person (s) with whom you wish to be paired with.

Total Amount For Golf \$ _____

(Payment information on center card)